



FOUNDATION CHRISTIAN COLLEGE

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Dear Parents/Guardians,

We hope you are keeping well and are managing the challenges that arise during this unique season. We trust that over these school holidays you are enjoying this time with your family and rejoicing with our Heavenly Father for the many blessings He has given us each day.

The Primary staff are missing their students and are looking forward to the time school resumes as normal. On behalf of our teachers, we would like to thank you for your efforts last term. We appreciate all you are doing.

We would like to start Term 2 with some important information and updates to ensure you and your child(ren) are well supported as we continue with Home-based Online Learning commencing on Tuesday, 28 April. We understand that supporting your child at home with their lessons is not always easy and remind you that as a College community, we are here to support you. There are services available (listed on the left-hand side) and your class teacher should be your first point of contact.

Additional Assistance Available:

IT Support:

Nathan Kerbey
08 9586 5444
support@fcc.wa.edu.au

Classroom Learning Support:

Please use your child's Seesaw account to message the teacher directly via the Inbox. It can be a 'student' or 'parent' announcement.

Support for Students:

College Chaplain
Tracy Hopkins
0477 999 936
thopkins@fcc.wa.edu.au

Support for Parents/Families:

Pastoral Care Family Support
Bethia Britza
0427 592 063
bbritza@fcc.wa.edu.au

Owen Fox
0418 934 463
ofox@fcc.wa.edu.au

Foundation Friends:

Julie Parahi
0405 226 601

Having IT Troubles?

To help support families in a timely manner, please email any IT issues that you or your child may encounter to support@fcc.wa.edu.au. We ask that you do not contact your child's class teacher or specialist teacher with IT concerns. Please contact the teachers with communication relating to your child's learning. This will ensure that they can utilise their time more effectively to deliver and monitor quality lessons for all their students.

Home Learning Packs

Kindergarten to Year 6 teachers have been working to prepare Home Learning Packs for Week 1 to Weeks 4/5 of Term 2.

The Home Learning Packs will be clearly labelled with the weeks and may include stationery and manipulatives. All families of students in Kindergarten to Year 6 will need to collect their packs from the College on Tuesday, 28 April 2020 between the hours of 9.00am to 12 noon. On this day, there will be two pick up locations and staff will deliver your Home Learning Pack(s) to your vehicle. Please do not exit your vehicle. Please look for the staff members wearing a yellow fluoro vest, they will assist you. Please advise the staff of your child's name and class.

Kindergarten – Year 2 families will need to collect their pack via drive-through in the Early Learning Centre carpark (entry via Valentine Drive).

Year 3-6 families will need to collect their pack via drive-through in the Administration carpark (entry via Lakes Road).

If you have students in both year groups you will need to proceed through both drive throughs. We understand this may be an inconvenience but we ask that you do this so the distribution can be streamlined and we do our best to keep families and staff safe.

Please note that we are unable to post Home Learning Packs as they are very bulky. If you are unable to collect your pack during the above times, please arrange for a friend or family member to collect these on your behalf, as we will not be offering this service on another day.

Date	Time	Year Level
Tuesday 28 th April	9:00am – 12:00 noon	K-6, all classes



H.O.P.E. Contacts:

Kindergarten Pelicans

Talitha Jordan	0428 985 672
Susanne Harley	0439 014 776

Kindergarten Cockatoos

Hannah Swarts	0437 155 940
Chloe Kerbey	0455 743751

Mrs Porter/Collier - Pre-primary

Jacque Hyland	0410 699 103
Michelle Cronin	0410 045 713

Mrs Greenwood - Pre-primary

Kendall Sowerby	0450 990869
Vimbai Mushangwe	0456 640 151

Mrs Robinson - 1R

Kate Park	0422 426 701
Bonnie Healy	0404 818 323

Miss Sanderson - 1/2S

Monique Kraus	0434 151 719
Allie Nicoll	0434 497 187

Mrs Bosma - 2B

Emily Burr	0433 764 195
Tia Abebe	0447 232 377

Mrs Rugendyke/Rankin - 3R

Kate Payne	0408 511 325
Erin Coman	0400 341 646

Mrs Hayes/Rankin - 3HR

Carly Mitschuinig	0417 128 340
Meagan Norton	0408 905 488

Mrs Chan - 4C

Narelle Frank	0422 282 935
Natasha Ruwodo	0432 621 955

Mrs Subke - 4S

Kylee Warby	0401 251 025
Lexi Paternoster	0411 774 264

Miss Dryland - 5D

Rebecca Chant	0419 912 083
Wilma Jancec	0410 682 254

Ms Spencer - 5S

Amanda Chong	0400 587 268
Belinda luni	0428 579 522

Mr Sawtell - 6S

Kylee Warby	0401 251 025
Tatum Turner	0424 137 074

Mrs Tompsitt/Mason - 6TM

Jodie Woodward	0408 196 766
Kate Irvine	0402 778 265

Auslan Classes

Teachers may have mentioned that students will be participating in Auslan within your Home Learning Pack or on Seesaw. All Auslan lessons have been suspended for the term to allow Miss Coxon time to complete administrative duties.

Student Logins

There are many online learning platforms and applications available. We are trying our best to keep this streamlined. Students have been given login details for all online resources. We will provide you with a one-page summary of all the logins your child will need. This will be included with each Home Learning Pack.

Logins may include:

- Seesaw (Years K-6)
- FCC student email and password (Year K-6)
- Mathletics (Years 3-6) / Spellodrome (Years 5-6)
- Reading Eggs (Years 1-2)
- Additional logins specific to a class

Families in Kindergarten and 1/2S

Your child's Seesaw class have been separated into the two groups per class on Seesaw. Kindergarten Cockatoos and Kindergarten Pelicans will show for students formally in the KG Seesaw class. 1S and 2S will now show for students in the 1/2S Seesaw class. This means students require a new Home Learning Code to access their new classes. We have included these new codes in your child's Home Learning Pack. Parents will be able to view all work previously completed this year via the family app. Although there is an initial inconvenience we believe this will be easier for the future.

Student Emails and Zoom

Primary students will be given a school email address and password. At present, the sole purpose for this email address is to connect students to their class and teacher. Students will not be able to send or receive emails. Any emails sent to and from this email address will be automatically deleted.

We are looking to use student email and Zoom to enrich our teaching and learning and enable real time interaction between the class teacher and students. The aim is to lessen the isolation many of our students are experiencing and provide a safe online environment to socialise and share progress or accomplishments.

Your child's class may have one to two Zoom meetings each week. Class teachers will send you the link to the Zoom meeting in Seesaw messages, under 'Parent Announcements'. The link will take you to a web browser, based Zoom meeting. We ask that you please do not share this link over any social media as this may affect the security of these Zoom meetings.

Needing to Know More about Seesaw?

We have developed a user guide. This will give you a clear understanding of how your child's teachers are utilising each part of Seesaw. All Primary teachers will be utilising Seesaw functionality in the same way.



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College Contacts:

Mr Neville Stanway
Principal
nstanway@fcc.wa.edu.au

Mrs Sharon Mitchell
Head of Primary
smitchell@fcc.wa.edu.au

Note: Mrs Mitchell will be out of her office Term 2. She will be on long service leave.

Mrs Melissa Richardson
Head of Secondary
mrichardson@fcc.wa.edu.au

Mrs Colleen Collier
Curriculum Coordinator Years K-2
ccollier@fcc.wa.edu.au

Miss Aly Coxon
Curriculum Coordinator Years 3-9
acoxon@fcc.wa.edu.au

Mrs Tina Phizacklea
Coordinator of Learning Support
tphizacklea@fcc.wa.edu.au

Mrs Sarah Mitchell
Executive Assistant
smitchell2@fcc.wa.edu.au

Key Dates:

Term 2 Commences Tuesday 28 April

Take Home Packs to be collected from the College on Tuesday 28 April between 9.00 am and 12 noon.

ClickView (Years 3–6)

We are trialling ClickView for students in Years 3 to 6 in place of using YouTube. ClickView is an educational based library of videos that are mapped to the Australian Curriculum. Teachers will share videos through Seesaw or students can browse the content from the website. We have set the videos for students to only view G-rating videos. Access to ClickView may be expanded to other year levels, but for Term 2, it is only available for students in Years 3–6. Your child's class teacher will inform you of this login as required.

Microsoft Teams for Learning Support

Microsoft Teams is only used for students who are working with Learning Support staff. These students can use their FCC student email and password to log into Microsoft Teams to allow them to access their support. Students who do not receive Learning Support will not have access to Microsoft Teams.

It is important to note that Secondary students are using Microsoft Teams for their Home-based Online Learning; however, Primary and Secondary students utilise this platform very differently. Please be aware that any FCC Secondary student can begin a private chat with any primary student. If this does occur, please inform your child not to engage in conversation and immediately send a screenshot the Head of Secondary, Mrs Melissa Richardson. The College is aware of this issue and with the continued updates and features being released by Microsoft Teams, this function will be monitored and adjusted as soon an appropriate update is available.

Parents and students are not to use Microsoft Teams to contact their class teacher or specialist teacher. Communication must be sent through the 'Inbox' in Seesaw.

Long Service Leave for Mrs Mitchell

Mrs Sharon Mitchell will be on Long Service Leave during Term 2. Mrs Colleen Collier (Curriculum Coordinator Years K-2) and Miss Aly Coxon (Curriculum Coordinator Years 3-9) will have a reduced teaching load for the term to lead the Primary with Mrs Tina Phizacklea (Coordinator of Learning Support). Mr Stanway will support the Primary Leadership team.

In Summary...

We recognise this is a lengthy letter but we hope it has addressed any questions you may have had. We pray that this information will allow for a smooth start to Term 2 and assists you and your family to feel supported.

We look forward to seeing you on Tuesday, 28 April for the collection of your Home Learning Pack(s).

May God Bless you and your family,

Mrs Sharon Mitchell and the Primary Curriculum Team
Head of Primary

15 April 2020



SEESAW GUIDELINES FOR FAMILIES

Dear Parents/Guardians,

To ensure you and your child can navigate their online learning successfully, please find below some information that may be useful to you. Please note that this information applies if your child is in Kindergarten to Year 6.

Signing In

- If you are using a tablet or smart phone, please use the 'Seesaw Class App', which can be installed on any iOS or Android device.
- Alternatively, Seesaw can be accessed from a computer through the web browser: <https://app.seesaw.me>
- Students are to no longer use their class code. They must sign in using their individual 'Home Learning Code'. These were sent home last term in your Home Learning Packs.
This can be done by scanning the QR code or by typing in their text code to access their account.
- If a code has been misplaced, you can contact their class teacher or email support@fcc.wa.edu.au

Schedules

- Year K-2 teachers will post a daily schedule of work activities to 'Student and Family Announcements'.
- Year 3 teachers will post a weekly schedule and a daily schedule of work activities to 'Student and Family Announcements'.
- Year 4-6 teachers will post a weekly schedule of work activities to 'Student and Family Announcements'.

Morning Announcements

- Year K-2 teachers will do a written announcement at the start of each day providing an overview of the lessons ahead. These will be posted to 'Student and Family Announcements'.
- Year 3-6 teachers will do a welcome video at the start of each day providing an overview of the lessons ahead. These videos will be posted to 'Student Announcements'.

Journal

- The journal is the student's portfolio of work. There are 'folders' within each individual's journal.
- You will only be able to see your child's journal. You are unable to see the work of another student.
- Your or your child can upload completed work by 'Adding a Response'.
- This will be how your teacher(s) will view and mark completed work.

Activities

- This tab shows you the activities that have been assigned to be completed.
- Teachers will assign tasks for the day, which may include initial and ongoing instructional videos and/or audio.
- Teachers will comment (either written or audio) on student work submitted. Alternatively, this may also be done by a simple 'like' to ensure the student knows that their efforts have been seen.

Inbox/Messages: Student Announcements

- Student Announcements are messages from the teacher that go directly to students. These messages will appear here.
- Years 3-6 students are encouraged to ask questions via the 'Blog' not through the 'Inbox'.

Inbox/Messages: Parent Announcement

- Parent announcements are messages from the teacher that go directly to you. This can be to a specific parent or a bulk announcement to all.
- Families in Years K-2 are welcome to ask questions to the class teacher through this 'Inbox'.

Inbox/Messages: Student and Parent Announcement

- These announcements are messages from the teacher that go to the students and to yourself.
- Merit awards will be posted to this location for you to view.

Blog

- The Blog has been disabled for Years K-PP. For other year levels, this space is protected with a specific password for the class.
- Students to use this space to ask any questions.



- This will be a 'safe space' and questions that a student asks will remain private as they will not be posted. The teacher will respond to questions broadly without using student names to ensure everyone feels respected and valued.

Frequently Asked Questions

1. Is an app update required?

Yes. Please make sure that you have the most recent version of the 'Seesaw Class App' downloaded on your home device.

2. What is the difference between Home Learning Codes and how students normally log in?

Home Learning Codes allow students to sign into the 'Seesaw Class App' from home while protecting their privacy. Students can add posts, respond to activities, view announcements, and leave comments on their own work. Students cannot see or comment on other students' work. To log in, students type in a text code or scan a QR code, like they normally do in class. These new codes were sent to you last term in your Home Learning Packs.

3. Why can't I just use the Family app?

Home Learning Codes allow students to access their journal and all class app learning tools. The Family app is great for family members and teachers to communicate, but students should use the Class app for home learning. We encourage you to use their account for correspondence from yourself.

4. What is the best site to direct families to for Seesaw resources and training?

web.seesaw.me/remote-learning-for-families

5. Some parents are using one device with multiple children. Can multiple students use the same device with Home Learning Codes? How do you recommend we manage this?

When multiple children are using the same device for home learning, each child should log out of their account when they have finished using it.

6. Can students access activities in the Family app?

No. Students can access activities in the Class app by signing in with their Home Learning Code.

7. If a student logs into the Class app, then on the same device their family member logs into the Family app to message the teacher, does the student need to log out of the Class app?

No, students can stay logged in. The Class app and the Family app are separate applications.

8. I'm a family member. Can my child and I use the same email address to log into the Class app and Family app?

No. You and your child need unique email addresses. If you try to use the same email address for a student account and a family account, you will receive an error message. Please note, student emails will not give login access to Seesaw at this time.

9. How do activities work?

Your child's teacher may assign activities in Seesaw. Students click on the Activities tab to see activities their teacher has assigned to them. To respond to an activity, your child should tap '+Add Response' in the Activities tab. Your child will be able to use Seesaw learning tools and their work will be added to their journal.